



DISTRICT _____
Alabama West Florida Conference

Date _____

Dear _____

The Report of the _____ District United Methodist Women, Committee on Nominations, for the year beginning January _____ is complete. A copy of that report, which will be presented at the _____, 20__ District Fall Event is enclosed. Please double check to see that your information is correct and notify us of any errors.

We are grateful for your willingness to serve as «Office» for a «Years»-Year Term beginning January 1, _____. Please be assured that we will not elect you to that office and then abandon you. We will continue to hold you in our prayers, support you at the meetings and will be ready to help you in any manner.

An acceptance form is enclosed that we wish you to complete and mail back to me. This acceptance form is your way of acknowledging the duties and responsibilities that you will have if elected. If you have any questions concerning this, please feel free to call me or our district president. The form also contains information that will be published in our district newsletter prior to the Fall elections. Please return the form with a picture of yourself. The picture can be send in a digital form to my email if you wish.

At the _____ District Fall Event, you will be introduced as the Nominee for the office of _____. We will ask you to stand or otherwise let your presence be known to help members identify you and the office of «Office». If elected by the body that day, you will be inducted during a ceremony that day.

If you have questions, please feel free to call me.

_____ CHAIR, COMMITTEE ON NOMINATIONS

- Enclosures:
- Advance copy of the Report of the Committee on Nominations
 - Nominations Acceptance Form
 - Job Responsibilities

“...I now remind you to stir into flame the gift of God which is within you.” - II Timothy 1:6 NEB

Job Responsibilities -

District Office

(Taken from the Alabama West Florida Conference UMW Workbook)