



United
Methodist
Women

FAITH • HOPE • LOVE IN ACTION

2019 DEMOPOLIS DISTRICT

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UNITED METHODIST WOMEN DEMOPOLIS DISTRICT

2019 DEMOPOLIS DISTRICT OFFICER LIST

	PRESIDENT	TREASURER	SECRETARY
Name	Margaret Agee	Lucinda Mason	Frankie Gaddy
Address			
City, St Zip			
Phone			
E-mail			
Term ends	12/31/20	12/31/2019	12/31/2020
	VICE PRESIDENT	COMMUNICATIONS	PROGRAM RESOURCES
Name	Carolyn Hemstreet	Linda Carden	Paula Bonner
Address			
City, St Zip			
Phone			
E-mail			
Term ends	12/31/2019	12/31/2020	12/31/19
	MEMBERSHIP N&O	SOCIAL ACTION	SPIRITUAL GROWTH
Name	Tracye Kennie	Tracye Kennie	Linda Sims
Address			
City, St Zip			
Phone			
E-mail			
Term ends	12/31/19	12/31/19	12/31/2020
	EDUCATION & INTERP	NOMINATIONS	Ex-Officio
Name	Linda Sims	Kayte Melton	Jean Creswell, Conf. Treas.
Address			
City, St Zip			
Phone			
E-mail			
Term ends	12/31/2020	12/31/19	12/31/2019
Demopolis District Nominating Committee Members		<ol style="list-style-type: none"> 1. Terms - 2 years per office, can be re-elected but no more than 1 more 2-year term 2. District Mission Team Eligible Years: 12 (not counting Nominations) 3. Even/Odd year is the year you go OFF 	<ol style="list-style-type: none"> 4. District Officers are expected to attend training during the district SWAT Team Training each year 5. District Officers are expected to attend all district events & mission meetings 6. Nominations must be published 30 days in advance prior to the Fall election & installation of officers.
Mary English 2020			
Beverly Sanders/ 2020			
Joyce Kerby/ 2019	Eleanor Park - 2019		

UMW Demopolis District Calendar 2019

January 13, 2019	UMC District Gathering	Demopolis First UMC
January 13, 2019	District UMW Executive Mission Team Meeting	Demopolis First UMC
March 9, 2019	District Annual Day & Memorial Service Reports & Awards (includes training)	St. Paul UMC in Eutaw, AL
August , 2019	District Mission Study – taught by Jean Creswell	Thomasville UMC in Thomasville, Alabama
Summer	District UMW Executive Mission Team Meeting	
Fall	District Day Apart – (including Elections of Officers and Installation)	

UMW Alabama West Florida Calendar 2019

Jan 25-26, 2019	Fri. 5:00 Checkin Conference Executive Meeting with District Presidents	Enterprise First UMC, Enterprise, AL
March	World Day of Prayer 2019*	Everywhere
Feb 15-16, 2019	Fri. 4:00 pm Checkin AWF UMW Annual Day and Memorial Service**	Demopolis First UMC Demopolis, AL
June 2-5, 2019	UMChurch Annual Conference	Frazer UMC in Montgomery
Jul 12-13, 2019	Fri. @ 5:00 Conference Executive Meeting (District Pres & Treasurers) 2020 District Budget Reviews	Pine Hill UMC, Pine Hill, AL
Jul 19-20, 2019	MISSION u**	St. Luke UMC, Pensacola
Oct 11-13, 2019	Fri. 3 Checkin & Sat 7 Checkin Spiritual Enrichment Retreat** & 2020 Election & Installation	Blue Lake
November , 2019	UMW Sunday 2019*	local churches
November 2, 2019	Sat 8:30 to 3:30 Training / District Presidents and District Treasurers only TBA	TBA

*Universal

** Must be registered prior to event

ALABAMA-WEST FLORIDA CONFERENCE MISSION TEAM 2019

Office	Name	Address	Phone	Email
President – Even	Debbie Bell			
Vice President – Odd	Joan Simmons			
Secretary – Even	Cathy Givan			
Treasurer – Odd	Jean Creswell			
Communications Coordinator – Even	Michele Smith			
Program Resources – Odd	Sally Ozan			
Nominations Chair – Odd	Zan Jones			
Spiritual Growth – Odd	Tutti Johnson			
Social Action – Even	Ora Gillespie			
Membership Nurture & Outreach – Odd	Kristine Jones			
Education & Interpretation –Even	Joyce Gentz			
Baypines President	Geraldine Stiffler			
Demopolis Pres	Margaret Agee			
Dothan	Debbie Bracewell			
Marianna - Panama City	Peggy Kundo			
Mobile	Barbara Carroll			
Montgomery – Opelika	June Headrick			
Montgomery – Prattville	Reda Brooks			
Pensacola	Pat Dodge			

DEMOPOLIS DISTRICT UNITED METHODIST WOMEN

STANDING RULES and POLICIES

1) **NOMINATIONS, ELECTIONS AND APPOINTIVE PROCEDURES**

- a) Voting at district annual meetings shall be by acclamation.
- b) Voting delegates shall be members of local units.
- c) Slate of nominees shall be presented to the District Executive Committee and the local units no later than 30 days prior to the fall Day Apart meeting in which the election is held. The slate of nominees shall be published in the District Newsletter 30 days prior to the fall Day Apart meeting. The slate of nominees shall be listed on the official Nominations Report. (see forms)
- d) Those elected shall assume their duties January 1, following the fall Day Apart meeting in which they are elected.
- e) Transfer of all files and information from outgoing officers to incoming officer shall be made by January 1.
- f) Resignations shall be submitted in writing to the District President and the Chairperson of the Committee on Nominations.
- g) There may be 5 members (including chairperson) of the Committee on Nominations.
- h) The District President shall be a delegate to the Assembly and the Jurisdictional Quadrennial Meeting of United Methodist Women. If the president cannot attend, the executive committee shall appoint a delegate from within the executive committee, with priority being given to the vice president.

2) **LEADERSHIP**

- a) Each district organization of United Methodist Women is organized to work with the local units in their districts to live out the PURPOSE. The organizational form chosen by the Executive Committee will develop its program and will provide training and other events that encourages women to be in mission by growing spiritually, engaging in service and advocacy, educating for change, developing leaders, expanding and nurturing its membership and supporting its organization through Mission Giving.
- b) United Methodist Women is a laywoman's organization rooted in mission whose membership is open to any woman who shares its PURPOSE. Only laywomen who are members of United Methodist churches within the boundaries of the district may serve as president. Membership of the Executive Committee shall be elected and will include the president, who is chair, the vice-president, the treasurer, the secretary, and the chair of nominations. The duties of the elected leaders are included in an addendum to this document. A laywoman serving as a pastor of a church is not eligible to serve as an elected or appointed leader of United Methodist Women. The district superintendent shall be an ex officio member of the district organization of United Methodist Women and of its Executive Committee.
- c) Other leaders may be appointed for specific tasks, expansion of specific areas or needed services upon recommendation of the Executive Committee. (See Bylaws of United Methodist Women in the District – Articles I, II, III, pages 112-113.)

3) **COMMITTEES:**

Matters concerning committees provided in the Constitution and Bylaws:

(1) **Executive Committee (Mission Team)**

- (a) Any member of the conference executive committee residing in the district shall be invited to all district executive committee meetings.
- (b) In the absence of the president, the vice president shall preside, in the absence of the vice president, the secretary shall preside.

- (c) The committee on nominations shall be invited to attend all executive committee meetings. Only the chairperson shall have voting privileges. (See Bylaws of United Methodist Women in the District – Article IV, Section 1, page 116).

(2) Committee on Finance

- (a) The budget shall be prepared by the Finance Committee and submitted to the District Executive Committee at the Annual Day Mission Team Executive Meeting for approval prior to the Conference Committee on Finance meeting in July.
- (b) A copy of the treasurer's reports as requested by the section "Agreed upon Procedures for District Audits" as set forth in the Handbook on pages 82-83 shall be submitted to the conference treasurer by March 1st. A copy should be kept by the Treasurer. Upon completion the Conference treasurer should mail a copy of the audit to the district treasurer and the district secretary for filing.
- (c) Treasurer's books shall be forwarded to the new treasurer by January 31st.
- (d) The Committee on Finance shall include the Treasurer as chairperson, the President, Vice President, Secretary, and others as the executive committee may determine.
- (e) Travel expense: Mileage shall be paid at a rate established at the beginning of each year by the District Mission Team that will mirror the Conference rate.
- (f) Officers shall not spend more than the amount budgeted unless the Committee on Finance and the Executive Committee prior to the expenditure have approved the excess.

(3) Committee on Nominations

- (a) Talent bank forms shall be available at all district events, on the Conference website and published at least once in the district newsletter.
- (b) Potential nominees shall be contacted personally and a written letter of acceptance (see forms) will be sent by the Nominations Committee for the nominee to sign and send back to the Nominations Chair.
- (c) The Chairperson of Nominations shall keep accurate and updated records of term and tenure of elected leaders and report this record annually to the executive committee.
- (d) The Committee on Nominations shall meet at least semi-annually on the call of the chairperson
- (e) Membership of the Nominations Committee shall function as a body according to the Constitution and Bylaws. (See Bylaws of United Methodist Women in the District – Article IV, Section 2, page 117). There shall be at least 5 members with two year terms (with the same tenure as the other officers) and should represent the composure of the local units and shall be voted two on even years and two on odd years.

(4) Committee on Standing Rules

- (a) There shall be a Committee on Standing Rules comprised of the Chairperson (who is appointed by the president), the President, Vice-President, Secretary, and Treasurer.
- (b) This committee shall keep the district standing rules updated yearly to conform to the United Methodist Women's constitution and bylaws for the district organization.
- (c) It shall receive, review, and formulate proposed additional rules for approval by the executive committee and adoption at the fall Day Apart meeting of the organization the year in which there are changes. It should be published in the LINK issue that contains the call to the fall Day Apart meeting.
- (d) This committee shall formulate proposed policies regarding the work of the district organization and present such policies to the executive committee for action.
- (e) Provisions will be made in the district standing rules for additional elected and appointed leaders and additional committees not specified in the bylaws.

(5) Communications Committee

- (a) The Demopolis District Newsletter for United Methodist Women hereafter referred to as **The Link** shall be published quarterly.
- (b) The purpose of **The Link** is to give timely information about the district and conference of United Methodist Women and showcase local unit news.
- (c) **The Link** shall be sent to all district and conference officers, the district superintendent, and to each of the local unit presidents, vice-presidents, secretaries, and treasurers. Email copies will be sent when email addresses are available in lieu of mailed copies.
- (d) The winter issue shall include information about the District Annual Day, Conference Annual Day, and current information concerning upcoming mission studies and district projects. Information due to Communication Coordinator by January 10. **The Link** is to be mailed by January 30.
- (e) **The spring issue** of **The Link** shall include information on the financial status for prior year and any current information concerning upcoming mission studies and district projects. Information due to Communications Coordinator by March 10. **The Link** is to be mailed by March 30.
- (f) The summer issue of **The Link** shall include information about the Conference MISSION u, upcoming mission studies and district projects. Information due to Communications Coordinator by May 10. **The Link** is to be mailed by May 30.
- (g) The fall issue of **The Link** shall include information about the District Day Apart meeting, Conference Spiritual Enrichment Retreat and District Leadership Training Events. It shall include nominations for district officers for the upcoming year. Information due to Communications Coordinator by August 20. **The Link** is to be mailed by August 30. **(REQUIRED BY: 30 days prior to Day Apart event and elections.)**

(6) Other Committees

- (a) The executive committee may function as the committee on membership or may name a separate committee on membership.
- (b) The executive committee may function as the committee on program, or the leadership team may name a separate committee on program.
- (c) Committees for the expansion of specific program areas or needed services for implementing the PURPOSE may be named by the executive committee.

4) MEETINGS, ELECTIONS and TENURE

A) MEETINGS:

- (1) The annual meeting shall be held prior to the conference annual meeting and at the discretion of the executive committee.
 - (a) The vice president shall be responsible for planning, implementing, and scheduling this program. The memorial service will be held at this time and is the responsibility of the Mission Coordinator for Membership Nurture and Outreach and Social Action.
- (2) Meetings to be held in the district, but not specifically mandated by the Constitution and Bylaws for local, district, conference & jurisdiction organizations are as follows:
 - (a) Day Apart shall be held annually in the fall. The Mission Coordinator for Education, Interpretation, and Spiritual Growth shall be responsible for planning, implementing, and scheduling this program. Elections and Installations will be the responsibility of the Nominations Chair.
 - (b) Leadership Development and Training for all local unit officers shall be held annually. The vice-president shall be responsible for planning and implementing.

Each member of the district executive team is expected to attend all mission team meetings. Any member of the district mission team absent from two consecutive meetings without prior approval by the district president shall be removed from office. The nominations committee will be notified to replace that member.

B) ELECTIONS:

In order to ensure continuity on the Executive Committee, officers shall be elected for a two year term as follows:

(1) Elected in **EVEN** years:

- (a) President
- (b) Secretary, who is responsible for putting the directory together annually, writing minutes of the executive committee meetings, and sending mission cards as instructed by the president.
- (c) Mission Coordinator for **E**ducation, **I**nterpretation, and **S**piritual **G**rowth, who is responsible for planning and implementing the Day Apart program, and reporting the mission studies and mission today to the conference E&I person.
- (d) Communications Coordinator, who is LINK editor

(2) Elected in **ODD** years:

- (a) Vice President, who is responsible for Annual Day planning and implementing and including annual leadership development and training program. She will also serve in the president's absence.
- (b) Treasurer, who is responsible for an accounting of the monies received from local units and the conference for A&MD fund; also reporting and disbursing funds to the conference treasurer and other expenditures authorized by the executive committee.
- (c) Mission Coordinator for **M**embership **N**urture, **O**utreach, and **S**ocial **A**ction, who is responsible for planning and implementing the Memorial Service at the Annual Day meeting.
- (d) Secretary of Program Resources, who is responsible for having mission resource books on hand for sales at district meetings and also reporting Reading Program participants.
- (e) Chairperson, Committee on Nominations, who is responsible for the installation of officers at the Day Apart meeting.

Those elected shall assume their duties January 1 following the District Day Apart Meeting at which they are elected. Full duties of the elected officers shall be found in the Bylaws of United Methodist Women in the District – Article III, Section 2, pages 114-115. (Also provided in an addendum to this document).

C) TENURE:

- a. No elected officer will hold the same office for more than four years, except the treasurer, who can hold the same office for six years. Tenure on the executive committee for the elected leadership of the district is limited to a total of eight years. When a leader has completed her tenure of eight years, she may be elected for one additional term, not to exceed two years, in a different office, as needed.
- b. When a leader serves as president and has tenure remaining to serve in another office (within the eight years), she is eligible to serve again. If a woman has already completed her eight-year tenure in positions other than president, she may still be elected president.
- c. Service of six months or more in an officer year by an interim or acting officer will be counted as one year of tenure.

- d. Appointed leaders not specified in the bylaws will serve no more than four years on the leadership team in any combination of such appointed responsibilities. This is in addition to the tenure limitations described in ITEM 4) c) Tenure a and c.
- e. A two-year term as chairperson of the committee on nominations is in addition to tenure limitations described in ITEM 4) c) Tenure a and c, but still within the maximum four-year term.
- f. No appointed leader of the district organization will hold any other office beyond the local unit of United Methodist Women at the same time.

5) FUNDS

- a) An account for the securing of funds for the district shall be established with the signatures of the treasurer and the president, but not as co-signers.
- b) The president and secretary shall sign vouchers before being submitted to the treasurer for payment.
- c) Rate for travel expenses:
 Mileage shall be paid for travel in keeping with the Conference Standing Rules as set each year. Officers are encouraged to pool rides to all meetings to economize on travel expenses. District shall reimburse officers, emphasizing always to carpool when at all possible.
 - (i) Conference pays expenses for district officers attending conference meetings excluding registration fees. Mileage vouchers shall be submitted to the conference treasurer for payment. Conference will reimburse district for only four cars to any one meeting.
 - (ii) When a conference officer or chairperson attends a district meeting to promote a program implemented by the conference, expenses shall be paid by the conference. When a conference officer or chairperson attends district meeting at district's invitation, the district pays the expense.
 - (iii) When a district officer or chairperson attends a local unit to promote a program implemented by the conference or district, the district shall pay expense. When a district officer attends a local meeting at the invitation of the unit, the District pays the expense.
- d) Honoraria, Love Gifts and Special Mission Recognition:
 No "Love Gift" shall be given by the district or local unit for an invited conference or district officer, but she will receive travel expense reimbursement.
 No honoraria shall be given to a member of the conference, Jurisdiction Core Planning Group or to a staff member of the National United Methodist Women.
 - (i) Members of the United Methodist Women are discouraged in planning personal gifts for outgoing or retiring officers at any level. The district shall give no love gift for persons itinerating from the district office.
 - (ii) Anyone who leaves the leadership team after serving an elected term of 8 years shall receive the basic Special Mission Recognition Pin unless a special love offering is obtained; then the value of the pin will be determined by the amount of the offering. If the office is the president's, then she will receive a pin of at least the next level from the basic pin unless a special love offering is obtained to purchase a higher level pin. Under no circumstances should a general office or coordinator ever be given a pin of greater value than that of the president's.
 - (iii) Speakers and/or musicians invited to district events shall be paid no more than the amount allocated on the current year's budget unless a special offering is taken at the event for the cause the speaker is representing; then only mileage will be paid using the current Conference mileage rate.

6) MISCELLANEOUS:

- a) All motions, reports, or resolutions made from the floor at the annual meeting shall be in writing and in the hands of the secretary at the time of presentation.
- b) The Vice-President, the appropriate mission coordinator, or other officers (depending upon the type of meeting) may recommend to the Secretary of Program Resources a list of books and material to be available from the Mission Resource Center.
- c) One copy of the District Standing Rules shall be sent to the Conference President, all district executive committee members, all local unit presidents, and the district superintendent.
- d) Each member of the executive committee shall prepare four copies of her annual report (preferably typed and double spaced). Copies are to be given to the president, secretary and her conference counterpart, and she should retain one copy for her records. The report shall be presented at the last executive meeting of the year, except the Treasurer's Audit Report which is due May 1st. The reports shall be attached to the official minutes of the district organization.
- e) Communications:

A copy of all communications shall be sent to the district president and the conference counterpart. Each district officer shall correspond with her counterpart, where one exists, in the local unit at least once each quarter whether by way of **The Link**, email, phone call or written letter.

A job description of each district officer shall be given to the committee on nominations who in turn will give the job description to the respective new officer. (See ALWFC UMW TRAINING BOOK)
- f) District Directory:

A copy of the District Directory shall be prepared by the District Secretary every year, or as otherwise necessary. This directory shall be presented to the District mission team for approval by December 31st and distributed no later than February 10th to all Conference and District Officers, all District Presidents, all local Unit Presidents, the Resource Center, and the District Superintendent. It is the responsibility of each of the local unit presidents to share the directories with her local unit officers.
- g) Archives and History:
 - i) The minutes of the district executive committee meetings, the district treasurer's audit and the district president's evaluation reports, district newsletters, directories and scrapbooks shall be stored at the Archives at Huntingdon College in Montgomery.
- h) Sympathies sent in the name of the District.
 - i) It shall be the duty of the local unit president to notify the district president in the event of the death of a parent, husband, or child of a current district officer or of a past district president who is a member of her local unit. The district president shall send a Gift in Memory Card stating that a gift has been sent to the National United Methodist Women from the district organization and notify the district secretary and treasurer to send \$5 to mission giving as a memorial. The treasurer shall pay the \$5 from the district budget. The local unit should keep track of the names of all deceased members with the date of their deaths and then send annually to the District Mission Coordinator for Membership Nurture and Outreach.
 - ii) In the event of the death of a member of the current conference executive committee or a past conference president of United Methodist Women, or predecessor organization residing within her district, the district president shall send a Gift in Memory Card to the family stating that a gift has been sent to the National United Methodist Women from the district organization. The gift shall be \$5. She shall notify the district secretary and treasurer. The treasurer shall pay the \$5 from the district budget.

iii) In the event of illness of a member of the Conference Executive Committee residing in her district, the district president shall send a Mission card and the District treasurer should pay the \$5 card from the district budget. The district president shall notify the conference president and Mission Coordinator for Membership Nurture, Outreach, and Social Action.

STANDING RULES COMMITTEE: Date Revised: 9/8/2018 per vote of the Demopolis District United Methodist Women at its fall Meeting.

DEMOPOLIS DISTRICT UMW RECAP OF 2018

MEMBERSHIP 1/1/18 to 11/30/2018	Members 1/1/18	New	Deceased	Lost Other Reasons	Current Membership	MISSION TODAY	Mission Study	READING	CHARTER Racial Justice	5 STAR	AMT PAID PLEDGE	AMT PAID OTHER	TOTAL SENT TO AWFC
Butler 1st	19	0	0	0	19	SILVER	3	6	1	1	1,000.00	474.10	1,474.10
Demopolis 1st	63	2	0	0	65	GOLD	8	3	1	1	3,620.00	3,350.00	6,970.00
Greensboro 1st	38	0	-1	0	37	PART.	0	2	1	1			
Grove Hill	27	4	0	-2	29	SILVER	0	0	0	0	400.00	150.00	550.00
Jackson Chapel/ St. Matthew	15	11	0	0	26		0	0	0				
Jefferson	12	1	0	0	13	GOLD	4	3	1	1	336.50	166.50	503.00
Mt. Sinai	6	0	0	0	6		0	0	0	1	55.00	137.75	192.75
Oak Grove (Marion)		11			11						25.00		
Pine Hill Charge	19	1	0	-1	19	GOLD	6	5	1	1	4,145.14	635.00	4,780.14
Springfield / Johnson Hill	15	0	0	0	15		0	0	0	1	85.00	166.25	251.25
St. Mary	12	0	0	-2	10	PART.	0	0	0	0	100.00	-	100.00
St. Paul	19	0	0	0	19		0	0	0	1	60.00		60.00
Thomasville	24	2	0	-4	22	SILVER	0	0	1	1	1,530.00	570.00	2,100.00
Wesley Chapel	8	4	0	0	12	BRONZE	3	0	0	1	60.00	120.00	180.00
Zion	16	7	0	0	23		0				45.00	25.00	70.00
Exec. DD & Guests	1	0	0	0	1		2				949.00		949.00
TOTALS	294	43	-1	-9	327	9	26	19	6	11	\$12,385.64	\$5,794.60	\$18,180.24
15 Units													

ALWF UMW DEMOPOLIS DISTRICT BUDGET	2019	2018	
	Proposed Budgeted	Budgeted	Actual to Date
Annual Day	180	100	127.57
Annual UMC Conf (Pres.)	75	75	75.00
Assembly /Jurisdiction	300	300	300.00
Audit Review	100	100	100.00
Contingency (Misc)	50	50	
Day Apart	150	100	38.00
Directory	90	90	
Mission Study	200	50	42.40
Newsletter	100	75	84.88
Postage, Printing, Supplies	204	230	163.92

Resources /Literature	100		
Retiring Off. SMR pins, Mem, & Miss. cards	80	120	40.00
Scholarships = Mission u	150	50	
Scholarships =Conf. Event	150		50.00
Training Workbooks, Travel, Event	100	75	
Travel (other –non-events)	200	250	191.22
Total Above	2,229.00	1,665.00	1,212.99

2018 READING PROGRAM		
LOCAL UNIT	Individual	PLAN
Butler First UMW	Ann Gay	1
Butler First UMW	Dot Webb	1
Butler First UMW	Pat Nipp	2
Butler First UMW	Linda Sims	2
Butler First UMW	Connie James	2
Butler First UMW	Lou Webb	3
Demopolis First UMW	Joyce Hitt	1
Demopolis First UMW	Joyce Kerby	1
Demopolis First UMW	Kayte Melton	1
Greensboro First UMW	Carolyn Hemstreet	1
Greensboro First UMW	Mary Taylor	P
Pine Hill UMW	Dawn Bond	1
Pine Hill UMW	Anne Capps	1
Pine Hill UMW	Jean Creswell	2
Pine Hill UMW	Bobbie Samac	1
Pine Hill UMW	Tutti Johnson	P
Jefferson UMW	Pam Baker	2
Jefferson UMW	Hattie Morgan	2
Jefferson UMW	Kathy Patterson	2
Jefferson UMW	Nan Dunn	P
TOTAL Reading Prg	5 UNITS	19